

Emerald Truck & Van – Job advert – Parts Warehouse Operative/Driver

Emerald Truck & Van Limited is a commercial vehicle dealership selling the full range of new and pre-owned vans and trucks. We are the Importer and distributor of Iveco vehicles, and a franchised dealer in Ireland at our head office in Ballymount, South Dublin. We are supported by a network of regional partners across the country. Iveco is an international leader in the development, manufacture, marketing and servicing of a vast range of light, medium and heavy commercial vehicles selling more than 150,000 vehicles each year.

An opportunity has arisen for the position of **Parts Warehouse Operative/Driver**. This role involves working as part of a team to deliver extraordinary service to both external and internal customers. The duties of the role will include locating/picking and delivery of customers' orders and ensuring the parts warehouse is maintained to a high standard. The ideal candidate will have previous experience working in a warehouse, doing customer deliveries and will have a forklift licence and manual handling certificates.

Duties of the role:

- Accept deliveries from suppliers and locate into stock on a daily basis.
- Pick, load and despatch goods in a timely manner
- Receive and process customer or supplier returns
- Check and despatch warranty returns to the manufacture
- Participate in Stock counts
- Customer deliveries

Essential Experience required:

1. Previous experience as a warehouse operative.
2. Manual handling experience.
3. Forklift licence.
4. Good administration skills.
5. Good communication skills and team player.
6. Full, valid driving licence.

Please note:

7. The above list is not exhaustive and subject to change. The main working hours for this role are 0830 to 1730 Monday to Friday. Successful candidates must be flexible with regard to working hours.
8. Emerald Truck & Van reserve the right to review the experience and qualifications required depending on the volume of applicants.
9. Salary – will be dependent on experience and qualifications.
10. If you feel up to the challenge and have the relevant experience and ability we need please email your CV and covering letter to jobs@emtv.ie. **You must outline on your CV and covering letter how your experience meets the needs outlined above.**
11. Closing Date – Friday 8 November 2024.